

STUDENT GRIEVANCE PROCEDURE

The constitutional rights of individuals assure their protection by due process of law; therefore, this system of constitutionally and legally sound procedures is developed with regard to the administration of discipline in the Montezuma-Cortez School District. The student will be given an opportunity to contest the facts which may lead to disciplinary action, to contest the appropriateness of the sanction imposed by a disciplinary authority, or to allege prejudice or unfairness on the part of the school district employees responsible for a disciplinary action. The following procedure will govern such grievances:

1. The student and his/her parent or guardian will first discuss the problem with the staff member involved.
2. If an acceptable solution cannot be reached, the student and his/her parent or guardian may discuss the problem with the school principal, who may involve other individuals as he/she deems necessary.
3. If the matter is not resolved, the student and his/her parent or guardian may appeal the matter to the Assistant Superintendent, who may involve other individuals as he/she deems necessary.
4. If the matter is not resolved, the student and his/her parent or guardian may appeal the matter to the Superintendent who may involve other individuals as he/she deems necessary.
5. If this conference fails to result in a satisfactory solution, the matter may then be appealed through the Superintendent of Schools and the Board of Education to be discussed in an executive session.

The Board of Education is the final authority in all cases. Any hearing before the School Board will observe all the rights of the student and his/her parent or guardian to present the problem to the Board of Education. Notice of the hearing will be given to the student.